



1 The University may require a physician's certificate to support the sick leave claim for any  
2 absence in excess of 15 consecutive days or for recurring sick leave use. The University may  
3 require a physician's certificate before allowing the bargaining unit faculty member to return to  
4 work to certify that the return would not be detrimental to the bargaining unit faculty member  
5 or to others. Transfer of sick leave for use by another university employee is not permitted.  
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7 **Section 6. Disability Insurance.** Bargaining unit faculty members employed at .50 FTE or  
8 greater are eligible for salary continuance under the Short-Term and Long-Term Disability  
9 Insurance policies made available through the University.  
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11 **Section 7. Sick Leave Advance.** Bargaining unit faculty members who earn paid sick leave  
12 are also eligible for salary continuance for up to 90 calendar days of absence due to illness  
13 through a combination of accrued sick leave and advanced sick leave. Each faculty member  
14 employed at 1.0 FTE is entitled to receive a sick-leave-with- pay advance as needed to  
15 provide the difference between sick leave earned as of the onset of the illness or injury and  
16 520 hours; faculty employed at less than 1.0 FTE are eligible to receive a sick-leave-with-pay  
17 advance proportional to FTE to provide the difference between sick leave earned as of the  
18 onset of the illness or injury and a prorate of 520 hours. As sick leave is earned, the amount  
19 shall replace any sick leave advanced until all advanced time is replaced with earned time. No  
20 more than a 520-hour sick leave advance is available during a seven-year period that begins  
21 with the first sick leave advance. More than one sick leave advance is possible as long as the  
22 total advance does not exceed 520 hours during a seven-year period.  
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24 Bargaining unit faculty members cannot receive an advance that extends beyond the end date  
25 of their current contract or appointment except upon written approval of the Provost or  
26 designee.  
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28 Qualifying events for sick leave advance are limited to the employee's own health condition  
29 or Parental Leave as described in Section 8 of this Article.  
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31 **Section 8.** A bargaining unit faculty member is entitled to transfer to the University of Oregon  
32 with all unused sick leave earned with any Oregon public university, provided the break in  
33 service prior to transfer does not exceed one month. A bargaining unit faculty member who  
34 leaves employment with the university, and then is rehired before the end of the fiscal year of  
35 the last day of employment, is entitled to reinstate the previous unused, accrued sick leave. A  
36 bargaining unit faculty member who terminates employment is not entitled to compensation for  
37 unused sick leave including in the calculation of retirement benefits under PERS.  
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39 **Section 9.** Bargaining unit faculty employed at .50 FTE or greater to teach summer session  
40 or to work on summer wage appointments are eligible to accrue and to use sick leave during  
41 the period of such appointment as provided in this Agreement.  
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#### 43 **Parental Leave**

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45 **Section 10.** The University will provide bargaining unit faculty members with unpaid leave  
46 upon the birth or adoption of a child as provided by the Family Medical Leave Act (FMLA)  
47 and the Oregon Family Leave Act (OFLA).

**Section 11.** Tenure-track and Career NTTF bargaining unit faculty members may take leave under FMLA or OFLA with pay, in the following manner:

- a. The first 6 weeks. As part of the first six weeks of leave, the bargaining unit faculty member must use any available Short-Term Disability Insurance benefits, all accrued vacation leave and all but 80 hours of accrued sick leave. If the bargaining unit faculty member does not have sufficient accrued disability insurance benefits and accrued paid leave to cover six weeks with full pay, the University will provide the faculty member with the necessary amount of paid parental leave to allow the faculty member to receive a total of six weeks paid parental leave.
- b. The second 6 weeks. Bargaining unit faculty members may use accrued sick leave for his or her remaining six weeks of parental leave (for a total of 12 work weeks of leave). In the event that the faculty member does not have sufficient accrued sick leave, employees may borrow advanced sick leave for the remainder of the second six work weeks pursuant to Section 7 above. Based on the timing of the birth or adoption, this paid leave may extend into a second term.
- c. The third 6 weeks for mothers who give birth. Bargaining unit faculty members who give birth and qualify pursuant to the OFLA may take up to an additional 6 weeks of parental leave. The faculty member may use accrued sick leave during this time. Based on the timing of the birth, this paid leave may extend into a second term.

If both parents are employees of the University, both parents are entitled to parental leave as described in Section 11 (a) and (b) above.

**Section 12.** A Tenure-track or Career NTTF faculty member who is eligible for leave under the FMLA or OFLA also has the option, within six months after the birth or adoption of a child, to take up to one term of modified duties at full pay status. Modified duties status provides full or partial release from classroom and classroom-related teaching responsibilities at full pay following birth or adoption, without using accrued or advanced sick leave. Any release from or reduction of teaching responsibilities does not mean that the faculty member will be required to carry more than a normal load before or after the leave.

**Section 13.** Bargaining unit faculty members in the Tenure-Track and Tenured Professor classification who experience pregnancy, childbirth, or the adoption of a child and/or utilize parental leave shall have the option of an additional probationary year before a tenure or promotional review.

**Vacation Leave**

**Section 14.** Vacation means absence from work permitting rest and recreation for a specified period of time during which regular compensation continues. Bargaining unit faculty members gain vacation privileges when employed at .50 FTE or more on a 12- month appointment.

1 **Section 15.** Eligible bargaining unit faculty members accrue vacation on a monthly basis,  
2 beginning the first of the month following date of hire or on the first of the month if an  
3 employee is hired the first working day of the month. Vacation accrues on the last day of the  
4 month and is available for use the first day of the next month, subject to the restrictions in  
5 Section 14 of this Article. Faculty members who have a 9-month appointment and are  
6 subsequently appointed to a 12-month contract shall receive credit for the previous 9-month  
7 appointment on a pro-rata basis.

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9 Eligible bargaining unit faculty members with a 12-month, 1.0 FTE appointment accrue  
10 15 hours of vacation per month; eligible bargaining unit faculty members on a .50 FTE or more  
11 12-month contract accrue vacation in proportion to their FTE.

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13 **Section 16.** No employee may accrue in excess of 260 hours, and any accrued vacation leave  
14 in excess of this cap will be forfeited.

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16 **Section 17.** If an eligible bargaining unit faculty member transfers to the University of Oregon  
17 from another unclassified position at an Oregon public university and remains eligible for  
18 vacation accrual, he or she shall transfer all accrued vacation leave to the new position at the  
19 university, unless the break in service exceeds 30 days.

20  
21 **Section 18.** The accrual of vacation leave is reduced on a pro-rata basis for a period of leave  
22 without pay, sabbatical leave and educational leave. Vacation leave is accrued during other  
23 periods of paid leave.

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25 **Section 19.** Bargaining unit faculty members are not entitled to payment for unused vacation  
26 leave except upon termination of employment or upon transfer within the university to another  
27 position if the faculty member is not eligible for vacation benefits in the new position. The  
28 maximum number of hours that can be paid upon termination or transfer is 180 hours.

29  
30 **Section 20.** Vacation leaves are scheduled with the approval of the bargaining unit faculty  
31 member's supervisor and should be planned cooperatively. Supervisors must be reasonable in  
32 allowing the use of vacation leave and may not unreasonably deny vacation requests where the  
33 result would be forfeiture of accrued vacation. For purposes of calculation, one normal work  
34 day is the equivalent of eight hours of vacation leave for a full-time employee.

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36 **Section 21.** Bargaining unit faculty members must accurately record all vacation hours used.  
37 The transfer of vacation time for use by any another employee of the university is not  
38 permitted.

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40 **Holidays and Paid Leave During Breaks**

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42 **Section 22.** Bargaining unit faculty members earn the following paid holidays and cannot be  
43 required to work on these holidays, except as necessary to maintain or operate critical facilities  
44 or operations. If a bargaining unit faculty member is required to work on a holiday for that  
45 reason, he or she may take an equivalent amount of time off with pay at a later date, as  
46 approved by the bargaining unit faculty member's supervisor:  
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- 1 • New Year's Day
- 2 • Martin Luther King, Jr.'s Birthday
- 3 • Memorial Day
- 4 • Independence Day
- 5 • Labor Day
- 6 • Thanksgiving
- 7 • Day after Thanksgiving
- 8 • Christmas Day
- 9

10 **Section 23.** Bargaining unit officers of instruction who do not earn vacation will be considered  
11 to be on paid leave during the week between Christmas and New Year's Day, and during the  
12 week of Spring Break. **If, for any reason, an Officer of Instruction is required to work on**  
13 **campus during one of these paid leaves, that work will be compensated as overload.**  
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### 15 **Leave Without Pay**

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17 **Section 24.** A bargaining unit faculty member may petition the Provost or designee to be  
18 granted leave without pay. The granting of leave without pay is in the discretion of the Provost  
19 or designee. If granted, leave without pay may not exceed two academic or fiscal years,  
20 depending on the appointment.  
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### 22 **Compliance with Laws**

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24 **Section 25.** The University will comply with applicable state and federal laws, including the  
25 ADA and the FMLA, regarding leaves and the accommodation of disabilities.  
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### 27 **Inclement Weather Policy**

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29 **Section 24.** To bring clarity to the implementation of the University's inclement weather  
30 policy at the department or unit level, all faculty members who are required to report during  
31 inclement weather shall be notified of such requirement, at a minimum, at the beginning of  
32 each academic year.