

1 UNITED ACADEMICS COUNTERPROPOSAL (7/2/2024)
2 UNIVERSITY OF OREGON COUNTERPROPOSAL (5/23/2024)
3 UNITED ACADEMICS COUNTERPROPOSAL (5/16/2024)
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6 Document Key

7 UA new | ~~UA deletion~~ | UO new | ~~UO deletion~~ | Accepted | Deleted | Status Quo | Restored
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9 ARTICLE 4. UNIT-LEVEL POLICIES
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11 Preamble

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13 ~~As a principle of equity and shared governance, unit-level policies for review, promotion and merit shall reflect the diverse nature of the work performed by bargaining unit faculty members within each unit and academic discipline. As a principle of equity and shared governance and acknowledging the diverse nature of the work performed by bargaining unit faculty members, each department's or unit's policy must articulate criteria within their policies that clarify the expectations for faculty activity in teaching, research, and scholarship.~~
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20 Section 1. Initiation.

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22 a. **New departments or units.** Each new department or unit ~~will~~ shall develop a written
23 policy delineating its procedures for the internal governance of the department or unit,
24 merit review, professional responsibilities, review and promotion, summer session, and
25 professional development. Guidelines for these policies are described in Appendix 2.
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27 b. **Administration-initiated revision.** The department or unit head, dean, vice president,
28 or the Office of the Provost may call for changes to the established policy of a
29 department or unit by informing the unit faculty of the change being considered, thereby
30 initiating the unit's process for policy revision.
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32 c. **Faculty-initiated revision.** ~~Any~~ Department or unit faculty members, either through
33 a governance committee or at a regular faculty meeting, may call for changes to an
34 established unit-level policy by notifying the faculty, or department or unit head, of a
35 change to be considered. Calls for revision of a department or unit policy ~~will~~ shall be
36 assigned to a governance committee or considered at a regular faculty meeting within
37 ~~90~~ ~~120~~ 60 days of the notification of the proposed change. ~~Any proposed policy~~
38 ~~revisions that the faculty have voted against will not be brought back before the next~~
39 ~~academic year.~~
40
41 d. **University-Union revisions.** The Office of the Provost will communicate to
42 departments or units any agreements between the University and the Union that modify
43 provisions of an established department or unit policy. Department or unit policy
44 documents will be updated on the Provost's website within 90 days of the agreement.
45 Policy revisions under this subsection are not subject to the process outlined in
46 Sections 2 and 3.

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48 e. **Existing departments without unit policies.** Departments and units that have not
49 developed internal governance policies for merit review, professional responsibilities,
50 review and promotion, summer session, and professional development shall develop
51 such policies by June 15, 2025. College-level policies will not constitute unit-level
52 policies for such departments and units.
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54 **Section 2. Development and revision of policies.** All faculty in each department or unit shall
55 have the opportunity to participate in the development and revision of that department's or
56 unit's policies. At the outset of policy formulation or revision, the faculty will first consider
57 any input provided by the appropriate governance committee, department or unit head, dean,
58 vice president, Provost, or designee. If the faculty has amended the policy change suggested by
59 the administrator in Section 1.b., they will submit both their amended policy and the
60 administrator-suggested policy to the dean or vice president. Policies submitted for revision
61 must adhere to guidelines for document format and version control established by the Office of
62 the Provost and posted on their website. ~~Templates provided by the Office of the Provost shall
63 not dictate policies or criteria that are not already defined in the CBA or in university policy.
64 Such templates shall only specify the form that such policies shall take and not the content
65 therein. dictate the policies and criteria therein. Any new templates shall be shared with unit
66 faculty.~~
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68 **Section 3. Review, Approval, and Enactment.** After the department or unit process for policy
69 development is complete, ~~within 30 days the faculty will submit their~~ the unit head shall
70 submit the faculty's recommended policy to the appropriate dean's or vice president's office
71 for review. Within 45 days of submission of the faculty-approved policy, the dean, vice
72 president, or designee will ~~either submit the approved policy to the Office of the Provost if
73 there are no changes~~ or provide a written notice and explanation of any non-grammatical
74 alterations they propose to make to the faculty-approved policy before submission to the Office
75 of the Provost to the department or unit faculty members and, upon request of faculty, meet
76 with the unit faculty.
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78 If the dean has amended the faculty-approved policy, they will send both their amended policy
79 and the faculty-approved policy to the Office of the Provost for review. The Office of the
80 Provost will have final authority to establish policy for each department or unit. The Office of
81 the Provost will post the established policy on their website and send it to the dean and the
82 department or unit head within 60 days of the receipt of the material from the dean. The
83 department or unit head shall send it to the faculty in the unit within 30 days. The timelines
84 above also apply to policy review, distribution, and posting where the Office of the Provost has
85 delegated review and approval to the deans.
86

87 **Section 4. Internal Shared Governance.** Policies for internal governance must include
88 provisions for appropriate documentation of decisions and for the appropriate and
89 equitable participation of faculty in the Tenure-Track and Tenured and Career
90 classifications in governance and the development of departmental or unit policies.
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- 92 a. The participation must be appropriate. Appropriate participation includes, but is

93 not limited to, departmental activities such as unit meetings, voting, and committee
94 membership. There must be documented and legitimate structural, pedagogical, or
95 programmatic reasons for determining that a class of faculty (TTF or Career), a
96 particular classification, a particular rank, or a particular FTE level should not
97 participate in a particular aspect of governance.
98

99 b. When participation is appropriate, it must also be equitable. Equitable participation
100 requires a level of parity that allows TTF and Career faculty in a department or unit to
101 have a meaningful role in governance. Equitable participation does not mean that
102 governance roles for every faculty member must be exactly the same or that there must
103 be absolute proportionality in governance for all faculty classifications and ranks.
104

105 c. Career faculty whose teaching is primarily at the undergraduate level (e.g. instructors)
106 may participate and vote on undergraduate curricular matters. Career faculty whose
107 teaching is primarily at the graduate level (e.g. lecturers) may participate and vote on
108 graduate curricular matters. Career faculty whose teaching is routinely at both levels may
109 participate and vote at both levels.
110

111 **Section 5. Periodic Review.** All unit policies developed through the internal governance
112 process, including but not limited to, merit review, professional responsibilities, review and
113 promotion, summer session, and professional development should be ~~periodically~~ reviewed ~~if~~
114 ~~more than five years old following and~~ upon ratification of a successor agreement to ensure
115 that they align ~~comply~~ with and reflect current CBA language and current university policy.
116 ~~If a unit level policy is changed as the result of an agreement between the parties, the~~
117 ~~University will clearly communicate the changes to each unit.~~
118

119 **Section 6.** Timelines in this Article are paused for the duration of academic breaks and between
120 academic years.