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13	ARTICLE 17. ASSIGNMENT OF PROFESSIONAL RESPONSIBILITIES		
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16	Preamble. The University and the Union recognize that, given the diverse nature of the work		
17	performed by bargaining unit faculty members, the varying types of appointments, and the needs		
18	of the university, the weighting of assignments and the particulars of individual assignments will		
19	vary both between and within units. The University and the Union also recognize that each		
20	bargaining unit faculty member has the obligation to devote their best efforts to the university,		
21	and particularly to students; to perform all duties with professionalism and diligence and in		
22	accordance with the standards appropriate in AAU institutions; to act ethically and in compliance		
23	with the accepted professional standards; to account for all money or property received; to use		
24	money and property only for lawful purposes and in accordance with policy; to treat confidential		
25	information as confidential; to cooperate with the university with regard to investigations, audits,		
26	and legal proceedings; and to represent the university with professionalism.		
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29	responsibilities policies in accordance with Article 4. Assignment of professional responsibilities		
30	may consist of some combination of instructional activities (including class preparation,		
31	classroom teaching, evaluation of student work, advising and mentoring, and various forms of		
32	communication with students); research, scholarship, and creative activity; service within the		
33	department, school, college, institute, libraries, or the University; service to external		
34	organizations or communities; and professional development activities.		
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36	Section 2. Workloads. A bargaining unit faculty member's particular workload shall be		
37	assigned in accordance with their position description and unit-level policy. Assignments shall		
38	reflect:		
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40	a. The instruction, research, and service needs of the university and its departments,		
41	institutes, centers and other academic units;		
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43	b. The bargaining unit faculty member's qualifications, and expertise, and potential to		
44	acquire the appropriate expertise;		
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46	c. The bargaining unit faculty member's evolving professional interests;		

- 47 d. Generally accepted practices in the field; and 48 49 50 e. A realistic balance of duties consistent with the criteria for review. 51 All Career instructional bargaining unit faculty members at 1.0 annualized FTE shall be assigned 52 at least .2 FTE for professional development and service. 53 54 55 All bargaining unit faculty members in instructional classifications and categories at 1.0 annualized FTE shall be assigned at least 0.1 FTE for professional development. Bargaining unit 56 faculty members teaching nine or more classes with 1.0 FTE shall have their course load reduced 57 by one course to allow FTE for professional development. 58 59 All bargaining unit faculty members in instructional classifications and categories at 1.0 60 annualized FTE shall be assigned at least 0.1 FTE for service expectations. 61 62 63 Section 3. Assignments. The Office of the Provost shall be ultimately responsible, subject to delegation, for the assignment of all bargaining unit faculty members' professional 64 responsibilities. 65 66 Bargaining unit faculty members shall be afforded the opportunity to meet with their department 67 or unit head annually, before responsibilities are assigned, to discuss the bargaining unit faculty 68 member's preferences regarding assignments for teaching, research/creative work, service and 69 other professional responsibilities as set forth in this Article, and the member's anticipated 70 resource needs. At the bargaining unit faculty member's request, their caregiving responsibilities 71 72 shall be considered in the scheduling of assignments. 73 74 The department or unit head may modify scheduled assignments, provided they discuss changes with the bargaining unit faculty member before they are made and that changes are not made for 75 76 arbitrary or capricious reasons. Bargaining unit faculty members shall be given as much notice as possible about potential changes to their scheduled assignments. 77 78 79 Bargaining unit faculty members may request to adjust adjustments to schedules or assignments, which shall not be unreasonably denied. 80 81 82 Section 4. Each bargaining unit faculty member must be fully engaged in teaching, research/creative work, and service work for the university to the extent of their appointment, 83 and must be engaged in work or reasonably available for work for the entirety of the term for 84 85 which the bargaining unit faculty member is employed unless on approved leave. There is no expectation that a faculty member engage in service work for the University outside of their 86 contract period, and A bargaining unit faculty member's election not to engage in service work 87 88 outside of their contract period shall not be considered in the assessment and review of their 89 performance. 90 91 Section 5. Impact of Enrollment on Tenure-Track and Tenured and Career Faculty
- 92 Assignments. In the event of course cancellation for insufficient enrollment:

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94	{Acceptance of lines 99-104 is contingent upon the administration accepting the Union's		
95	language in lines 129-132 on overload appointments}		
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97	a.	The University will work with the affected faculty member to determine if it is possible	
98		to replace the course assignment with an equivalent course assignment within the same	
99		academic year. The assignment of an equivalent course pursuant to the Section shall not	
100		be considered an overload assignment. Except by mutual agreement, a bargaining unit or	
101		as the result of an unsuccessful development plan, TT faculty will not be expected to	
102		teach more than two courses (3-5 credit courses) in a term. and Career Except by mutual	
103		agreement, Except by mutual agreement, a Career faculty member will not be expected to	
104		teach more than three courses (3-5 credit courses) in a quarter term unless the faculty	
105		member agrees.	
106			
107	b.	If it is not possible to replace the course assignment within the same academic year, the	
108		department may provide an equivalent, alternative assignment or combination of	
109		assignments consistent with the department's workload policy. Examples of such work	
110		include but are not limited to the following: advising; determining course equivalencies	
111		for transfer credit; assessment projects; curriculum development; substitute teaching;	
112		recruiting for study abroad programs; and course development for future years. The	
113		equivalent, alternative assignment must be completed during the same term the canceled	
114		course was scheduled.	
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116	c.	If assignments cannot be made under (a) and (b) of this section, the bargaining unit	
117		faculty member shall be assigned faculty-related work by the Dean's office.	
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119	Sectio	n 6. Overloads. An overload assignment is (1) an assignment that is in addition to the	
120	bargaining unit faculty member's regular assignment and FTE status; (2) a one-time or limited		
121	assignment, made or approved by the Office of the Provost, that is in addition to or different		
122	from regular or usual assignments for the member's classification and rank; or (3) assignments		
123	unrelated to the bargaining unit faculty member's primary job responsibilities. ; or (4) work		
124	normally completed by a GE		
125			
126	Overlo	ad appointments, except those with alternative compensation models, will be assigned an	
127		ercentage commensurate with normal workload duties and compensated accordingly.	
128	-	ning unit faculty members may request that overload compensation take the form of a	
129		release as follows: when the	
130	a.	When overload duties are completed in Fall or Winter, the course release must should-be	
131		taken in the same academic year as the overload duties if practicable.	
132	b.	When overload duties are completed in the Spring, the course release must should be	
133		taken the following Fall term. academic year. release, or within one year of the release.	
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135	No bai	gaining unit faculty member may be disciplined or terminated for refusing an overload	
136	assign		
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138	Appoi	ntments for which compensation is paid, in whole or in part, with sponsored federal funds	
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139 may be ineligible for overload appointment or compensation.

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- 141 Section 7. Bargaining unit faculty members will be eligible to buy out courses with external
- 142 grant funds or other research funds at the rate of 10% of their base salary.