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12	ARTICLE 33. SABBATICAL		
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14	Section 1. A bargaining unit faculty member may apply for sabbatical leave for purposes of		
15	research, writing, advanced study, and travel undertaken for observation and study of conditions		
16	in our own or in other countries affecting the applicant's field or related scholarly or professional		
17	activities. Sabbatical leave is granted to eligible bargaining unit faculty members when their		
18	application demonstrates they will use this period in a manner which will thereafter increase the		
19	applicant's effectiveness to the university. Only the Office of the Provost can approve		
20	applications for sabbatical leave. Applications by eligible bargaining unit faculty members shall		
21	not be unreasonably denied.		
22			
23	Section 2. Eligibility. To be eligible to apply for sabbatical a bargaining unit faculty member		
24	must have been successful in their most recent major review or have an approved development		
25	plan in which sabbatical leave will allow them to be successful in a subsequent review. A		
26	bargaining unit faculty member at 0.5 FTE or greater in the Tenure-Track and Tenured or Career		
27	classification at a promoted rank or in a single-rank category who will satisfy the timing		
28	requirements of Section 3 is eligible to apply for sabbatical leave.		
29			
30	Bargaining unit faculty members with funding-contingent appointments, except those in the		
31	Research Professor category who satisfy the criteria above, are ineligible for sabbatical leave.		
32	Bargaining unit faculty members with an agreement to retire are ineligible for sabbatical.		
33 34	Section 3. Timing. Approved sabbatical leave may be taken by a bargaining unit faculty member		
35	after having been continuously employed at the university in a Tenure-Track and Tenured or		
36	Career position for 18 quarters (excluding Summer Session) or, in the case of 12-month faculty,		
37	72 months, which will be measured from their start date in an eligible classification or the		
38	beginning of the quarter or month following their most recent sabbatical.		
39	beginning of the quarter of month following then most recent subballed.		
40	Employment shall be considered continuous whether or not interrupted by one or more		
41	authorized leaves of absence other than a sabbatical leave. The minimum timing for sabbatical		
42	eligibility will be increased by the length of leave without pay taken by a bargaining unit faculty		
43	member. An authorized leave of absence will not prejudice the bargaining unit faculty member's		
44	approval for sabbatical leave.		
45	••		
46	Cases involving mixed terms of service may be adjusted by the Office of the Provost, in		

- 47 accordance with the principles set forth in this Article.
- 48

49 Section 4. Applying for Sabbatical. Applicants for sabbatical leave must present a careful 50 statement of plans for the leave period and a justification of the leave in terms of the criteria

51 stated above. Sabbatical plans must include a description of work and outcomes closely aligned

52 with the applicant's position and scope of duties. The request must be accompanied by an official

53 application form, a curriculum vitae, and a description of current teaching; scholarship, research,

and creative activity; service; and other professionally relevant activities, and a copy of the

report on the applicant's last sabbatical described in Section 8 (if this is not the applicant's first sabbatical).

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Section 5. Delays. In consultation with a bargaining unit faculty member, a sabbatical leave may
 be delayed for up to two years by the Office of the Provost for reasons of institutional

60 convenience. Such notice shall be delivered in writing by the Office of the Provost to faculty

61 members with an indication of subsequent eligibility. In such instances the faculty member will

become eligible for a succeeding sabbatical leave after an equivalently reduced period of years.

63 Special consideration shall be given to bargaining unit faculty members awarded fellowships that

64 cannot be postponed beyond the period for which they were awarded.

65

Section 6. Duration and FTE. Bargaining unit faculty members may apply for sabbatical with
the durations specified below. Sabbatical must be taken in consecutive terms. FTE while on
sabbatical is calculated as follows:

69

70 Maximum Sabbatical FTE x Annualized FTE Rate = Actual Sabbatical FTE

71

Maximum FTE corresponds to the sabbatical duration in the table below. The annualized FTE rate is the regular annualized FTE of the bargaining unit faculty member. FTE for a given

sabbatical cannot exceed a bargaining unit faculty member's regular annualized FTE.

75

Sabbatical Duration	Maximum Sabbatical FTE
One academic year (9-month appointments); or Nine to twelve months (12-month appointments)	60% 75 70%
Two-terms (9-month appointments); or Five to eight months (12-month appointments)	75% 85 80%
One-term (9-month appointments); or Zero to four months (12-month appointments)	100%

76

77 Section 7. Remaining Course Load. Bargaining unit faculty members who take a one- or two-

term sabbatical will have the following remaining course load for the academic year impacted bysabbatical leave:

80

Base Course Load

Remaining Course Load

	One-Term Sabbatical	Two-Term Sabbatical
12	8	4
11	7	3
10	6	3
9	6	3
8	5	2
7	4	2
6	4	2
5	3	1
4	2	1
3	2	1
2	1	0
1	0	0

81

Section 8. Sabbatical Report. At the end of the sabbatical leave, the bargaining unit faculty 82

member shall submit a report of the accomplishments and benefits resulting from the leave to the 83 department head, the dean, and the Provost.

84

85

86 Section 9. Return Service Requirement. Each bargaining unit faculty member, in applying for sabbatical leave, shall sign an agreement to return to the university for a period of at least one 87 year's service, at or above their annualized FTE rate in Section 6, on completion of the leave. 88 This one year of service cannot be fulfilled post-retirement. If a bargaining unit faculty member 89 fails to fulfill this obligation, they shall repay the full salary paid during the leave plus the health 90

care and retirement contribution paid by the University on their behalf during the leave. This 91

amount is due and payable three months following the date designated in the sabbatical 92

93 agreement for the faculty member to return to the university.

94

A signed sabbatical agreement is not a guarantee of post-sabbatical FTE or continued 95

employment. If, at the University's initiative, a bargaining unit faculty members' post-sabbatical 96

FTE is reduced, they are laid off (not for cause), terminated (not for cause), or they are hired or 97

moved into a different role at the university, their return service obligation will be considered 98

99 fulfilled.

100

Section 10. Supplementing of Sabbatical Incomes. To the extent approved in writing by the 101

102 Office of the Provost, bargaining unit faculty members on sabbatical leave may supplement their

sabbatical salaries to a reasonable degree, provided that such supplementation strictly conforms 103

to the stated and approved purposes of the sabbatical leave. 104